



NCS Authorized Submitter Application
for Members of the American
Numismatic Association.

Please send completed application (4 pages) to
NCS P.O. Box 4750 Sarasota FL 34230

If you have an active account with the Collectors Society you do not need to complete
this application.

NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE (____) _____ FAX (____) _____

EMAIL _____ COUNTRY _____

ANA MEMBERSHIP # _____

(A membership with the ANA is required when filling out this form, for an account with the
American Numismatic Association please call 800-367-9723)

NGC ASSOCIATE ANA MEMBERSHIP # **A-** _____

PAYMENT INFORMATION

CREDIT CARD # _____ EXP. DATE _____

VISA MASTERCARD AMERICAN EXPRESS

NAME AND BILLING ADDRESS (if different from above) _____

Credit card approval and release:

I, the undersigned, authorize Numismatic Conservation Services, LLC (NCS) to charge the card
account I provide for services rendered upon my request for conservation services. I acknowledge
that by completing and signing the submission form, I agree to pay NCS the full amount of the
conservation fees and services on the card number I provide, regardless of the final services
provided. I understand that if I disregard this provision, I shall be subject to immediate discharge
from the NCS Authorized Submitter Network and loss of all rights and entitlements therein. I also
agree that if a dispute arises in regard to the conservation services, my recourse is to give written
notice to NCS according to the NCS stated guarantee within 14 days of receipt of said conserved
items. With notification by email, fax, or telephone, and with my consent, I understand that NCS
reserves the right to charge additional charges to my credit card if extra or different services are
required to fulfill a service request.

SIGNATURE _____ DATE _____

AUTHORIZED SUBMITTER AGREEMENT

1. In return for access to the services of Numismatic Conservation Services, LLC, its employees, agents and affiliates (hereinafter collectively "NCS"), in accordance with its normal fees and procedures, the undersigned Authorized Submitter ("Authorized Submitter") agrees to be bound by and comply with the terms of this agreement and the procedures and rules governing submission of coins for conservation services, as shall be prescribed by NCS from time to time. The undersigned Authorized Submitter consents to the utilization of its name in periodic advertising in print and other advertising media. Membership shall continue until terminated by either party upon fifteen (15) days written notice to the other party unless earlier terminated for any reason stated below.
2. Membership shall be subject to termination at any time upon written notice if an Authorized Submitter shall fail or refuse to make timely and proper payment of its financial obligations to NCS after requests by NCS. Termination does not end the financial obligations of the Authorized Submitter.
3. The undersigned Authorized Submitter acknowledges membership shall be subject to immediate termination upon written notice from NCS if a member shall be the subject of a judicial or quasi-judicial proceeding in which a final judgment, order, or finding shall be issued by a court or tribunal of competent jurisdiction concluding that an Authorized Submitter is responsible for conduct (acts or omissions) which constitute (i) fraud or deceit, (ii) an illegal conversion of client or fellow coin dealer's property, (iii) a violation of federal or state criminal statutes, or (iv) conduct involving moral turpitude, or otherwise which could threaten the reputation of NCS and/or the numismatic coin or conservation industries.
4. The Authorized Submitter hereby authorizes NCS to perform any and all procedures that NCS deems necessary at its sole discretion to provide conservation services with respect to submitted numismatic items. The Authorized Submitter agrees that NCS shall have no liability in the event that any of NCS's services result in a loss, lower grade, damage, defect or any resulting change in value of the submitted numismatic items. The Authorized Submitter acknowledges that conservation services can sometimes involve the use of caustic or abrasive procedures and can involve a risk of loss, lower grade, damage, defect or resulting change in value to the submitted numismatic items. The Authorized Submitter further acknowledges that uncertified or certified coins submitted for conservation may lose their suitability for certification as a result of conservation services. The Authorized Submitter agrees to bear the entire risk of loss, defect, lower grade, resulting change in value, or damage arising from or occurring during conservation services, delivery, the possession of the Authorized Submitter, or NCS's possession, under all circumstances, including, but not limited to loss, defect, lower grade, resulting change in value, or damage caused in whole or in part by the conduct or negligence of NCS.
5. The Authorized Submitter expressly represents that it solely owns any and all coins it submits to NCS, and that it has complete authority to authorize any and all services performed under the terms of this agreement. The Authorized Submitter agrees to indemnify and hold NCS harmless from and against any and all loss, theft, defect, damage, lower grade, resulting change in value, or expense, including attorneys fees and expenses, arising from or occurring during conservation services, delivery, the Authorized Submitter's possession, or NCS's possession, under all circumstances, including, but not limited to, loss, theft, defect, damage, lower grade, resulting change in value, or expense caused in whole or in part by the conduct or negligence of NCS. The

6. Authorized Submitter further agrees to indemnify and hold NCS harmless from and against all attorneys fees and related expenses incurred to defend any action against NCS for any such loss, theft, defect, damage, lower grade, resulting change in value, or expense, and from attorneys fees and expenses incurred by NCS to enforce this indemnity.
7. The Authorized Submitter agrees to deliver any and all numismatic items directly to NCS via carrier of its choice. The Authorized Submitter agrees to bear all risk of loss during shipping. The Authorized Submitter further agrees to indemnify and hold NCS harmless from and against any and all loss, theft, defect, damage, lower grade, resulting change in value, or expense, arising from or occurring during shipping.
8. NCS reserves the right to reject any numismatic item submitted to it for conservation services. NCS will return, within a reasonable period of time, any numismatic item that it deems not suitable for conservation; however, in such event, NCS will still charge the evaluation fee for each such item returned. If NCS agrees to perform conservation services, then, after the completion of such services, NCS will forward the numismatic items to NGC or other NCS approved grading service, for grading as per the request and tier specified by the Authorized Submitter on the NCS submission form. At the Authorized Submitter's option, if requested, said items may be returned to the Authorized Submitter by NCS after conservation and without grading by NGC or other NCS approved grading service.
9. The Authorized Submitter acknowledges that the specific techniques used to perform each conservation procedure are considered the proprietary information and property of NCS and therefore may not, at the option of NCS, be fully disclosed. If specifically requested, and at an additional charge for each item, NCS will provide a general limited description of the services performed for each numismatic item to the Authorized Submitter.
10. The Authorized Submitter acknowledges that all payments for services must be made by credit card. A current pre-authorized credit card agreement must be on file with NCS. The credit card will be charged for the evaluation portion of the fee upon receipt of numismatic items, and for the conservation procedure portion upon completion of such procedure. Fees charged will be in accordance with NCS's then current published pricing schedule. Shipping charges are in addition to NCS fees and will be charged to the credit card on file or supplied on the submission form at the time of shipping.
11. The Authorized Submitter acknowledges and agrees that, while NCS may have consulting agreements with NGC and other third parties to provide expertise, NCS is a completely separate and distinct company. The Authorized Submitter acknowledges and agrees that NGC is not the agent or representative of NCS for any purpose. The Authorized Submitter agrees that NCS shall not be liable for any conduct of NGC or other third party whatsoever. The Authorized Submitter acknowledges and agrees that the Authorized Submitter is a separate, independent company from NCS and is not the agent or representative of NCS for any purpose.

12. This Agreement shall be governed by the laws of the State of Florida. The parties expressly agree that all disputes between them shall be submitted for resolution to an appropriate tribunal in the State of Florida.
13. The release, indemnity and related provisions of this agreement shall survive termination. Termination does not end the financial obligations of the Authorized Submitter.

Printed Name of Applicant

Date

Signature of Applicant